

APPENDIX TO CHAPTER 1 – City’s Official Fee Schedule

ADMINISTRATIVE FEES

Assessor: Residential property record card	\$5.00 per card	
Cable TV Franchise Fee	5% annual gross revenues	§21.19
Copies	25¢ per page	
Farmer’s Market: (Charged by BID Board)	\$3.00 per day per stall	§12.07(9)
Special Meetings	\$300 per meeting, Plan or Council	

BUILDING INSPECTION FEES

Building Moving Permit: <i>All Fees in the Police Department Fees Section</i>		
Residential Early Start	\$60.00	Reso 11-134
New Residential (mechanicals included)	\$.185/sq. ft. (includes Garages, Decks, & Basements) (minimum is \$500.00)	“
Manufactured & HUD Dwellings	\$300 + \$.185/sq. ft. for attached Garages and Decks	Reso 11-134
State Seal	\$33.00	“
Residential Additions (mechanicals included)	\$.185/sq. ft. (minimum is \$100.00)	“
Residential Remodels & Alterations (mechanicals included)	\$.185/sq. ft. (minimum is \$75.00)	“
Electrical Only	\$60.00	“
Plumbing Only	\$60.00	“
HVAC Only	\$60.00	“
Driveways	\$20.00	“
Pools	\$60.00	“
Detached Garage with House Circuit	\$75.00	“
Sheds, Decks, Fences, Signs	\$60.00	“
Roofs, Windows, and Siding based on the following calculations:	Minimum fee is \$30.00	“
\$5,000 or fraction to \$50,000	\$6.00 per thousand or fraction thereof	“
\$51,000 to \$150,000	\$4.00 per thousand or fraction thereof	“
\$151,000 to \$300,000	\$3.00 per thousand or fraction thereof	“
Over \$300,000	\$2.00 per thousand or fraction thereof	“
Erosion Control:		
New 1- and 2-Family	\$75.00	“
Residential Additions	\$50.00	“
Commercial	\$150.00 for 1 st acre and \$50/acre thereafter	“
Raze and Demolition	\$30.00	
Preliminary Inspection for Relocation of Structure	\$200.00	Reso 11-134
Commercial Early Start	\$100.00	Reso 11-134

<p>Commercial New Construction – New Buildings or Additions: Multi-Family (3 or more), Restaurants, Motels, Offices, CBRFs, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, Vehicle Repair, and Storage.</p> <p>Construction Electrical Plumbing HVAC</p> <p>Commercial Construction – Remodel:</p> <p>Commercial Construction -- New Storage buildings or Shell buildings (mechanicals as needed)</p> <p>Commercial Plumbing and HVAC Electrical Remodel (mechanicals as needed)</p> <p><u>Additional Per Diem Services such as:</u> CDBG Grant Administration, Housing Grant Administration, Building Code Review, Habitability Issues, Grant Applications, Litigation Related Consulting Services, Re-Inspection for Corrective Actions Ordered & Authorized Meetings.</p> <p><u>Miscellaneous Fees -</u> Plan exam under DCOM 50.21 Special inspection Satellite dish</p>	<p>\$0.14 per sq. ft. (minimum fee is \$75.00) \$0.05 per sq. ft. for electrical \$0.05 per sq. ft. for plumbing \$0.05 per sq. ft. for HVAC</p> <p>\$0.08 per sq. ft. (minimum of \$75.00)</p> <p>\$0.08 per sq. ft. (minimum of \$75.00)</p> <p>\$60.00 minimum \$100.00 minimum \$0.09 per sq. ft. (minimum of \$75.00)</p> <p>\$58.00 per hour</p> <p>\$50.00 \$60.00 \$30.00</p>	<p>Reso 11-134 “ “ “ “ Reso 11-134 Reso 11-134 Reso 11-134 “ “ “</p>
<p><u>Cell Towers</u> <u>Lease Application Fee</u> <u>Cell Tower Permit/Class I Collocation Fee</u> <u>Class II Collocation Fee</u></p> <p><u>Conditional Use Permit</u></p>	<p>\$1,500.00 + 3% adjusted annually TBD TBD</p> <p>\$250.00 with a public hearing \$100.00 without a public hearing</p>	<p>Reso 04-180 Reso 04-180</p>
<p><u>Parks:</u> <u>Impact Fee -</u> Per single family dwelling Per multi-family dwelling Fee in lieu of land dedication</p> <p><u>Police:</u> <u>Impact Fee -</u></p> <p><u>Fire:</u> <u>Impact Fee -</u></p>	<p>\$807.00 \$475.00 \$664.00 per dwelling, pre-platted 200/150/100</p> <p>\$965.00</p> <p>\$870.00</p>	<p>§17.82 Ord 2342 08/24/10 Ord 2342 08/24/10 §18.07(11)(b) Ord 2342 08/24/10 Ord 2342 08/24/10</p>

Planned Unit Development (PUD) Application Fee for commencement of a PUD	\$275.00	Reso 06-214
Sidewalk Encroachment Permit	\$ -0-	
Special Use Multi-Family Real Estate Development Permit	\$250.00	§17.49
Stormwater Management Permit: (land disturbance involved)		
Residential	\$25.00	§14.72
Commercial & small industrial	\$50.00	§14.72
Large industrial	\$150.00	§14.72
Unspecified Zoning Action:		
With legal publication	\$250.00	
Without legal publication	\$50.00	
Vacate Street or Alley	\$250.00	
Variance, Zoning (See Zoning Appeal)	\$250.00	§17.61(f)
Zoning:		§17.49
Rezoning	\$250.00	
Vacations, street or alley	\$250.00	
Conditional use	\$250.00	
Appeal	\$250.00	
Reconsideration of appeal decision	\$250.00	
Sidewalk Encroachment	No Charge	

CLERK FEES:

Annexations	\$350.00	Reso 07-172
Animal Rescue	\$125.00 original, \$100.00 renewal	12.13(12)(A)
Chicken	Initial fee is \$25. Renewal is \$10.	Ord. 2312 7/28/09
Cigarette License	\$100.00	§134.65 Wis. Stats.
Election Results: Electronic media Paper copies	Prices are set by the State Elections Board. Call or see the City Clerk for details.	
Entertainment (See Special Events)		
Exhibition (See Special Events)		
Fireworks User Permit: High School Homecoming	\$150.00 \$15.00	§9.05 Reso 98-188
Garage and Rummage Sales	\$25.00 per event (after 3 per year)	§12.10
Hunting Permit	No Fee	Reso 08-184 03/10/09
Liquor Licenses: Class "A" Fermented Malt Beverage Class "B" Fermented Malt Beverage Class "B" Fermented Malt Beverage Picnic Lic. Wholesalers Fermented Malt Beverage "Class A" Intoxicating Liquor "Class B" Intoxicating Liquor Operator License – Regular	\$250.00 per year \$100 per year or \$50.00 for 6 months \$10.00 per event \$25.00 per year \$500.00 per year \$500 per year or \$50.00 if a bona fide club \$87.00 for 2 years	§12.02 Reso 11-88

Operator License – Provisional	\$10.00 for 60 days	Reso 11-88
Operator License – Conditional	\$87.00 for one year	
Provisional Retail License	\$15.00 for 60 days	
Reserve “Class B”	\$10,000.00	
Temporary Operator	\$5.00 for 14 days	
Transfer to Another Premises	\$10.00 per transfer	
Temporary “Class B” Wine	\$10.00 per event	
Duplicate License	\$10.00	
“Class C” Wine License	\$100.00 per year	
Change of Agent	\$10.00	
<u>Manufactured Home Parks:</u>		§12.12
Park permit application	\$750.00	
Park license	\$5.00 per lot, but not less than \$25 per park	
<u>Recycling and Base Metal Dealers License:</u>	\$27.50	§12.09
<u>Municipal Code:</u>		Reso 00-64
On diskette or CD –		
One-time fee	\$100.00	
Annual updates	\$25.00	
An individual chapter	\$25.00	
Paper copy	25¢ per page for first 25 pages, then 10¢ per page	
<u>Parade License:</u> (See Special Events)		
<u>Pawnbroker’s License</u>	\$210.00	§12.03 & §134.71
<u>Pet Store License</u>	\$210.00	§12.03 & §134.71
Initial	\$75.00	07/23/19
Renewal	\$75.00	
<u>Secondhand Article Dealer License</u>		
<u>Secondhand Jewelry Dealer License</u>	\$30.00	§12.03
<u>Secondhand Dealer:</u>		
Mall or flea market license	\$165.00	§12.03
<u>Semi-Tractor Parking Permit</u>	\$25.00	§7.09(8)(b)
<u>Special Events:</u>		
<u>Application Fee:</u>		
On Private Property Only	\$35.00	§12.05(2)(d) & Reso 05-88
Involves public right-of-way	\$150.00	“”
If sponsored entirely by non-profit or government	FREE	“”
<u>Costs for Services:</u>		§12.05(5)(a)
If Event Requires Extraordinary City Services	Actual cost of City Services if amount is >\$500; Waiver may be granted	
<u>Tax Exempt Reports (bi-annual)</u>	\$10.00 per parcel	§70.337(5)
<u>Taxi Cab</u>	\$10.00 per calendar year per cab	§12.11
<u>Vicious Animal</u>	\$100.00 per year per animal	Reso 07-172
<u>Weights and Measures License</u>	\$30.00 per year per establishment	§12.16

ENGINEERING FEES:

<u>Certified Survey Map</u> Includes ETZ	\$50.00	§18.03
<u>Driveway Permit</u>	\$20.00	§8.09
<u>Engineering Services (Residential Subdivision):</u> Direct engineering of project Indirect review of project	Actual costs based on Developer's Agreement Actual costs based on Developer's Agreement	Ord. 2231 07-25-06 Ord. 2231 07-25-06
<u>Excavations in Right-of-Way (ROW)</u> In ROW in street (curb or asphalt areas) Within other parts of an ROW (within Treebank - not including street) For sidewalk or driveway repairs Fine (if work commences without a permit)	\$500.00 \$100.00 \$-0- \$100.00	§8.03 & Reso 05-118
<u>Extraterritorial Plat Review</u>	\$100.00	Reso 11-134
<u>GIS Mapping:</u> <u>Plotted Information</u> Black & White Color Preprinted set of parcel information (57 pages) (Also sewer, water, storm sewer map set) Electronic Data Information - * CAD data for parcels (whole city) * Planimetric or contour data (per section) * Orthophoto data per 1/4 section * GIS produced data (zoning, voter districts, parcels, city-wide) <u>Labor for Custom Work</u> (Billed in 15 minute increments, including equipment) <u>Media</u> (Diskette, zip drive tape, 4mm tape, or CD)	\$ 1.00 per square foot \$ 3.50 per square foot \$10.00 \$100.00 \$25.00 \$20.00 \$30.00 \$50.00 per hour \$10.00 each	Reso 11-134 Reso 11-134
<u>Other Costs -</u> Land mailing E-mail delivery	Actual cost 50¢	
<u>Historical Preservation:</u> Certificate of appropriateness	\$300.00	Reso 07-172
<u>Maps:</u> Street key Zoning	\$5.00 \$25.00	Reso 11-134
<u>Special Assessments:</u> Sewer & water main extensions Streets, new Curb and gutter, new areas	100% to benefiting properties for std size mains. 100% to benefiting properties. 100% to abutting property.	§8.08

Sidewalk, new areas	100% to abutting property unless otherwise noted in the sidewalk assessment policy.	
Right-of-Way Use Permit: Special use of a right-of-way - Approved by the Engineer Approved by Public Safety	\$50.00 (Fee doubled if commenced without permit.) \$75.00 (Fee doubled if commenced without permit.)	§7.19 & Reso 05-88 §7.19 & Reso 05-88
Subdivisions: Improvement review Preliminary plat review Final plat review Engineering inspection/legal/ administrative review Outside consultant required for project	\$250.00 per plat \$25.00 per lot \$10.00 per lot Actual Cost Actual Cost	Chapter 18

FIRE DEPARTMENT FEES:

Burning Permit	\$50.00	§5.13(1) 2543 3-3-20
Bonfire Permit	\$50.00	§5.13(3), 2543 3-3-20
Fire Performance Permit	\$50.00	§5.13(4), 2543 3-3-20
Hourly Equipment Rental Rates:		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150.00	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$ 50.00	
Personnel Rates:		
Fire Personnel Wages	\$30.00	
Personnel/Administrative	\$20.00 part-time office assistant	
Daily Equipment Rental:		
1, 1 1/2 , or 1 3/4 inch hose	\$25.00	
2 1/2 or 3 inch hose	\$50.00	
5 inch hose	\$75.00	
Daily Equipment Rentals continued		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
Other Costs:		
Extrication Equipment (All)	\$50.00 per hour	
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, Etc.)	Replacement Costs	
Fire Extinguisher Training	\$45.00 per hour	Reso 11-147 Reso 03-20

Fire extinguisher supplies Replacement Costs	Actual Costs	
Mileage	50¢ per mile per unit	
Fire Department Inspections: First inspection is free Second & each subsequent fire inspection where noncompliance occurs	\$60.00 per inspection	§5.09(6)
Security Alarm System: False alarms – PD response (3 in 12 mos) False alarms – FD response 1 st time	Free Free	§12.14(8)
Subsequent false alarms per location: By PD By FD	\$50.00 \$300.00	
Security system permit	\$15.00 for life	§12.14(12)

LIBRARY FEES

Applies to all who are subdividing or platting land, where final plat or CSM is approved & recorded after 9/13/05 for residential purposes & to all who seek a building permit for new residential construction after 9/13/05	\$415.00 for each residential dwelling unit	§18.07(17)
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PARKS AND RECREATION DEPARTMENT

Shelter and Pavilion Rental Fees: Ochsner Park Main Shelter	\$75.00/day	Reso 14-109
Langer, Steinhorst, Mary Rountree Evans Park, Pierce Shelters	\$50.00/day	Reso 14-109
Ochsner Park 20' x 40', Ochsner Bandstand, Campbell, City View Shelters	\$35.00/day	Reso 14-109
Pierce Park Community Pavilion (any day)	\$200.00/day	Reso 14-109
Civic Center Fees: Meeting Rooms (non-profit) Long Term Leases (per square foot) Gym (non-profit) TV/VCR/Projector use Warming Kitchen (non-profit) Weekend Bldg. Supervisor Fee	\$10.00/hr. non-profit; \$15.00/hr. profit \$7.48/sq. ft. \$15.00/hr. non-profit; \$20.00/hr. profit \$5.00/hr. \$5.00/hr. non-profit; \$10.00/hr. profit \$15.00/hr. (2 hour minimum)	Reso 14-109 Reso 14-109 Reso 14-109
Fitness Room Fees: Daily - Resident/Non-Resident	\$4.00	Reso 14-109

<u>One Month -</u> Resident HS Students & Seniors (over 60)	\$22.00/resident; \$27.00/Non-Resident \$17.00/resident; \$22.00/Non-Resident	Reso 14-109
<u>Six Months -</u> Resident HS students & Seniors (over 60)	\$85.00/resident; \$110.00/Non-Resident \$60.00/resident; \$ 85.00/Non-Resident	Reso 14-109
<u>Dog Park Fees:</u> Annual Pass Daily Pass	\$20/dog resident; \$30/dog Non-Resident \$2/dog resident; \$3/dog Non-Resident	Reso 14-109 Reso 14-109
<u>Forestry Fees:</u> New tree planting on terrace Replacement tree planting on terrace Firewood permit Tree maintenance permit	\$50.00/tree (one time charge) No Charge \$25.00 No Charge	Reso 14-109 Reso 14-109 Reso 14-109 Reso 14-109

POLICE DEPARTMENT FEES

<u>Animal Trapping Fee:</u> This service is discontinued. Call Advanced Animal Control. A fee will be charged.	Private service 355-2804 or 434-8136	
<u>Automated Pawn System</u>	\$0.90 per billable transaction	§12.03(14)(b)
<u>Audio/Visuals:</u> Audio Tape copy Video Tape Copy Photographic Prints Photocopies DVD copies (photo, audio, video)	\$ 5.00 each \$ 5.00 each \$ 1.50 each \$.25 per page \$ 3.00 each for single incident reports (actual, direct, and necessary costs may be charged for labor and materials for multiple incident reports or multiple DVDs)	Reso 10-57 Reso 10-57 Reso 10-57 Reso 10-57
Faxed or e-mailed reports	No charge for single reports (actual, direct, and necessary costs may be charged for labor for multiple incident reports)	Reso 10-57
Digital & e-mailed reports	Reports that are digital & e-mailed – No Charge	
<u>Bicycle License</u>	\$4.00 for two years, \$2.00 for one year	§7.15(5)
<u>Building Moving Permit:</u> Police escort service	\$150.00 After one hour, current wages & benefits	Reso 07-172
<u>Parking Permit:</u> (also see Police Special Chgs) (contractor permit) Downtown Merchant	\$10.00 per day per space \$25.00 annually per stall	§4.05(1) §7.09(21) §7.24(4)
<u>Parking Tickets:</u> Alternate side parking	\$10.00 if paid within 10 days	

Abandoned vehicle parking	\$20.00 if paid after 10 days \$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Less than 8,000 gvw (all other violations)	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
Over 8,000 gvw	\$25.00 if paid within 10 days \$35.00 if paid after 10 days	
Fire zone, fire hydrant parking	\$20.00 if paid within 10 days \$30.00 if paid after 10 days	
Handicap parking zone violation	\$150.00 if paid within 10 days	
Limited time parking violation	\$10.00 if paid within 10 days \$20.00 if paid after 10 days	
<u>Police Special Charges & Permits:</u>		
Failure to lock doors (over 3 in 12 months)		
Special events coverage	\$75.00	
Vehicle I.D.	Current wages and benefits	
Vehicle storage	\$5.00 per vehicle	
Contractor parking permit	\$5.00 per day	
Fingerprinting for employment	\$10.00 per space per day	
Services	\$10.00/person	Reso 11-134
<u>Security Alarm System:</u>		
False alarms – PD response (3 in 12 months)	Free	§12.14(8)
False alarms – FD response (1 st time)	Free	
<u>Police Department Fees continued:</u>		
Subsequent false alarms per location:		
By PD	\$50.00	
By FD	\$300.00	§12.14(12)
Security system permit	\$15.00 for life	

PUBLIC WORKS FEES

<u>Snow and Ice – Failure to remove:</u>		§25.04 & §8.05
1 st violation	\$20.00	
2 nd violation - during same winter season	\$40.00 + additional court & jail assessments, automation fees, and other fees imposed by Wisconsin Statutes.	
<u>Snow Removal</u>	Cost + 10% after 30 days	§8.05
<u>Weed Removal</u>	Actual cost + 10%	§10.09(4)

TREASURER FEES

<u>Cat License:</u>		§12.13
Unneutered or unsprayed	\$12.00 per year per animal	
Sprayed or neutered	\$8.00 per year per animal	

Duplicate license	\$1.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Cat at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Cat at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	
<u>Dog License:</u>		§12.13
Unneutered or unsprayed	\$17.50 per year per animal	
Sprayed or neutered	\$12.50 per year per animal	
Duplicate license	\$2.00 per license	
Late fee	\$5.00 per animal	
Kennel (up to 12 animals)	\$100.00 per year	
Kennel (over 12 animals)	\$100.00 per year +\$3.00 each for every animal over 12	
Dog at large &/or untagged (1 st offense)	\$25.00 to \$100.00 *	
Dog at large &/or untagged (subsequent offenses)	\$50.00 to \$200.00 *	
Failure to vaccinate penalty	\$50.00 to \$100.00 *	
Refusal to quarantine	\$100.00 to \$500.00 *	§174.055
Service Dog	No Charge	
* These fees do not include possible additional court fines of not less than \$100.00 nor more than \$1,000.00 or imprisonment of not more than 60 days per Wis. Stats., 95.21(10)(6).		
<u>Insufficient Fund Check NSF</u>	\$25.00 per check	Reso 03-98
<u>Room Tax:</u>	6%	§3.14
Delinquent room tax returns	\$10.00 per return + additional 10% of tax liability	§3.14(15)
<u>Special Assessment Letters for Transfer of Real Estate</u>	\$20.00 per parcel	
<u>Tax Amounts by Mortgage Companies</u>	\$2.00 per parcel, \$10.00 minimum	

UTILITIES FEES

<u>Hydrant Charges:</u>		PSC order 360-WQ-102 Dated 01/01/2017
Service charge	\$40.00	
Bulk water used	\$1.68 per 1,000 gallons	
<u>Insufficient Funds Charge</u>	\$25.00	PSC order 360-WR-102 dated 03/20/2012
<u>Materials</u>	Cost plus 20%	
<u>Meter Charges:</u>		
Meter repair	Actual cost	

Meter testing	\$10.00 per test + Actual labor cost	PSC 185.77
<u>Reconnection Charges:</u>		
Reinstall meter	\$40.00 during business hours, \$60.00 after hours	PSC order 360-WR-102 dated 03/20/2012
Valve turned on at curb stop	\$40.00 during business hours, \$60.00 after hours	
<u>Service Tap</u>	Actual cost	
<u>Sewer Connection Fee:</u>		
Reserve capacity fee	\$450.00 per lateral unless a higher special assessment is charged	§13.25
Laterals	Full cost to owner	§13.31
<u>Stormwater</u>	\$12.31 per ERU per quarter	Res. 2012-82
<u>Temporary Meter:</u>		PSC order 360-WQ-102 dated 01/01/2017
Service charge	\$40.00	
Bulk water used	\$1.68 per 1,000 gallons	
<u>Water Service Inspection:</u>		
(includes cross connection)	\$25.00 after 1 st inspection	PSC order 360-WR-102 (Sch Cz-1) dated 03/20/12
Lateral	Actual cost of installation	
<u>Well Permit</u>	\$25.00 for 5 years	§13.17(7)/ §13.12 PSC 09/17/98